



ZICTA

ZAMBIA INFORMATION AND COMMUNICATIONS TECHNOLOGY AUTHORITY

PROCUREMENT COMMITTEE INVITATION FOR BIDS

ZICTA/ORD/05/17: TENDER FOR THE PROVISION OF AIR TRAVEL MANAGEMENT SERVICES ON CONTRACTUAL BASIS FOR A PERIOD OF 12 MONTHS TO THE ZAMBIA INFORMATION AND COMMUNICATIONS TECHNOLOGY AUTHORITY

The Zambia Information and Communications Technology Authority (hereinafter referred to as the "Authority") is responsible for the regulation of the electronic communication services and products, and monitoring of the performance of the sector, including the levels of investment and the availability, quality, cost and standards of the electronic communication services in Zambia.

In its 2017 Expenditure Budget, the Authority made a provision towards the cost of air travel services and intends to apply some of the proceeds of these funds to payments under the contract for which the Invitation for Bids has been issued.

The Authority Procurement Committee now invites sealed bids from reputable and eligible companies for the provision of air travel management services on contractual basis for a period of 12 months.

The tender is preserved for citizen-influenced, citizen-empowered and citizen-owned companies in accordance with the Government of Zambia Statutory Instrument No. 36 of 2011.

Bidding documents may be purchased from the Authority Head Office, Stand No. 4909, corner of United Nations and Independence Roads, P. O. Box 36871, Lusaka at a non-refundable fee of K500.00. Interested bidders may obtain further information at the same address. The telephone number is 260 2 11 240 023 and the email address is procurement@zicta.zm. Bidding Documents can also be accessed on the Authority website (<http://www.zicta.zm>).

The bids should be appropriately bound, sealed and bold labeled and must be deposited in the tender box situated at the Authority Head Office, Stand No 4909, corner of Independence Avenue and

United Nations Road, Lusaka on or before **Friday, October 27, 2017 at 10:00 hours local time** and must be accompanied by a duly signed Bid Securing Declaration form. **LATE BIDS SHALL NOT BE ACCEPTED.**

The closing date for the receipt of bids is **Friday, October 27, 2017 at 10:00 local time** and any bids received after the time and date stipulated above will not be accepted. The bids will be opened soon after tender closing in the Boardroom in the presence of bidders or their representatives who choose to attend.

Paul Magiya Manda
Head - Acquisition and Supply Chain
FOR/DIRECTOR GENERAL
Zambia Information and Communications Technology Authority

DATED FIRST ISSUED: SEPTEMBER 29, 2017